

## **Instructions - Medical and Dental Second Round Seat Allotment**

For admission to Medical and Dental courses for the year 2017, Second round seat allotment results has been hosted on the KEA Website <http://kea.kar.nic.in> for the information of the candidates. As per the seat matrix issued by the Government, Seat Allotment is done by following the Roster System and Reservation Policy and based on the Merit / Rank of the candidate and based on priority of options entered by the candidates.

### **Post allotment procedure: Implication: - Choices before a candidate.**

1. There will be no Choice to exercise by the candidates.
2. Candidates who have allotted seat in any discipline are required to pay the prescribed fees (if not paid) and should compulsorily report to the colleges on or before the last date mentioned in the admission order and should update the details through their log-In-Id to KEA or they lose their allotted seats.
3. All the candidates who have been allotted seat whether in Government or Private Medical / Dental colleges have to download the Challan and pay the fees. Later they have to download the Admission Order and report to the college. The fee paid if any, will be adjusted for such candidates, candidate has to pay the only balance fees or if excess fee paid already the balance amount will be refunded by KEA.
4. The candidates can directly download the admission order if they are exempted from paying the fees. ("0" fees)
5. Candidates have to report to the college, with the college copy of the admission order along with all the Original Documents on or before the date mentioned in the Admission Order. (Candidate copy of the Admission Order should be retained with the candidate for future reference).
5. Log-on to KEA Portal and enter the college reporting details.

### **Mode of Payment:**

**(Candidates are encouraged to make use of Net banking facility through KEA Portal to make the payment.)**

- a. The candidate has to make the payment by following any one method / procedures detailed below:
  - i. By downloading / print the e-Challan (please select the bank) from the KEA website which is in Triplicate. or
  - ii. By downloading the NEFT / RTGS / IMPS Challan from the KEA website which is also in Triplicate or

- iii. By online payment gateway – select the appropriate link on the KEA website and transfer the prescribed fee. (Credit Card / Debit Card / Net Banking / )
- b. In the Challan, the details of the candidate will be pre-printed, such as Name, CET No, College / Course Allotted details for already paid / Fee to be paid, Bank Account Number. Candidate has to confirm the printed details and affix the signature on the Challan.
- c. After downloading the e-Challan, candidate has to pay the prescribed fee in any nearest branch of the Bank selected by you.
- d. After receipt of the payment, bank will return the Candidate Copy and College Copy to the candidate by retaining the Bank copy.
- e. After making the payment, candidate will be able to download the Admission Order. (After Two hours of making the payment incase payment is made through NEFT / RTGS / IMPS Challan)
- f. Download the Admission Order and print the same and affix the signature on both the copies of the Admission Order (Candidate Copy and College Copy).
- g. Report to the college, with the college copy of the admission order and Challan along with the Original Documents on or before the date mentioned in the Admission Order. (Candidate copy of the Admission Order and Bank Challan should be retained with the candidate for future reference)
- h. Log-on to KEA Portal and enter the college reporting details.
- i. If any candidate find any problem in downloading the challan / admission order, immediately contact KEA in person or through fax / email / phone.
- j. For other procedures / guidelines, please read the UG NEET Brochure - 2017.

Date: 21-08-2017

  
Administrative Officer.